

STUDENT SELF-SERVICE

Accessing Banner Student Self-Service

- To access Banner Student Self-Service you will need to go to <http://www.mmc.edu/students/index.html>. Click on the **Students** link and once the page is loaded, click on **Banner Student Self-Service**.
- After the Self-Service page loads, click on the **Enter Secure Area** link to log in.
- Your Student Self-Service User ID will be your Meharry ID which is printed on your ID badge. Your initial PIN is your birth date (MMDDYY). The first time you sign on to Self-Service you will be prompted to change your PIN to something only you will know. You will also be prompted to enter a Security Question / Answer. This can be used to reset your PIN to your birth date if you forget your PIN and click on FORGOT PIN.
- If you have problems accessing your Student Self-Service account, please contact the Help Desk (Ext. 4357) for assistance with logging on to the system.
- Once you are logged on to the Student Self-Service system, you will be able to click the **Student & Financial Aid** link to view your academic information.

Student Records

In the Records portion of Student Self-Service you will have the capability of viewing holds, grades, unofficial transcripts, your account summary, the Academic Catalog, and the Student Handbook. You will also have the capability of requesting official transcripts and tracking the status of your requests (made after 2/12/07) and access to the Change of Address form.

Please note: Questions regarding transcript matters and address changes can be submitted to RecordsDepartment@mmc.edu. Inquiries regarding grades should be directed to your respective schools. Questions regarding your account summary should be directed to Treasury Services – (615) 327-6220.

Financial Aid

The Financial Aid portion of Student Self-Service will allow you to view your overall status of Financial Aid by award year, eligibility, award information, and 1098T information.

Please note: Questions regarding your Financial Aid information can be directed to finaid@mmc.edu.