

**Nashville Community Coalition for Youth Safety (NCCYS)  
Employment, Training and Job Placement Work Group Meeting**

**Friday, January 25, 2008; 3-4 PM**

**Nashville Career Advancement Center**

**621 Mainstream Drive, Suite 210, Nashville, TN**

**MINUTES**

**Present:** Yvonne Joosten, Ellen Zinkiewicz, Vicente Samaniego, Paul Juarez, Brenda Scott, Brenda Venson, and Rev. Neely Williams.

**Meeting Opened:** 3:00 pm

**Meeting Adjourned:** 4:00 pm

**Chairing:** Ellen Zinkiewicz

<b>Agenda</b>	<b>Discussion</b>	<b>Outcome</b>
<b>Welcome</b>	Ellen Zinkiewicz	Members briefly introduced themselves
<b>Overview and Updates</b>	<ul style="list-style-type: none"> <li>➤ We briefly discussed some of the short term wins and the great progress that has been done to accomplish them. A list of exiting job placement programs is currently being developed. Oasis Center has been working to get the “Safe Place” survey (aka- barriers to employment survey) questions completed. The result of the survey should be completed by the end of March 2008.</li> <li>➤ There was a brief discussion on how the new grant proposal (community-based intervention) can help the work group accomplish some of its goals. The key is to begin developing social capital to help with job readiness- model for youth doing employment-like activities. Dr. Juarez gave a brief update on our progress to begin the web-based interface with the 2-1-1.</li> <li>➤ There was a discussion about the stimulus package being proposed by congress and how the coalition can get involved in policy work by urging our Senators to add summer youth employment in the bill.</li> </ul>	<ul style="list-style-type: none"> <li>• Susan Shaw from Oasis Center will work on getting the results of the barriers to employment (Safe Places) survey.</li> <li>• Dr. Juarez will keep the work group undated on progress for the grant.</li> <li>• Vicente will send email out about contacting TN Senators to include summer youth employment in the stimulus package being proposed.</li> <li>• Need to register for Operation Graduation and Beyond online ASAP because of limited seating. Even in scheduled for Friday, Feb. 1, 8-3:30 pm at Belmont University.</li> </ul>
<b>Discussion on a new initiative</b>	<ul style="list-style-type: none"> <li>➤ There was a discussion about looking for an intern to help with the youth friendly (under 24) employer bank; however, after further discussion, it was decided that we may be able to ask the chamber of commerce for this information.</li> <li>➤ There was a discussion about job readiness and skills that employers look for when considering hiring youth. Ellen has a job readiness list but would be appropriate if we ask employers in Nashville, TN about skills they look for in a potential employee, especially youth.</li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Juarez will speak to some key contacts at the chamber of commerce and ask on behalf of the work group, for information on employers in Nashville, TN that hire or are willing to hire youth.</li> <li>• Ellen will send out a job readiness list.</li> </ul>

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<b>Agenda</b>	<b>Discussion</b>	<b>Outcome</b>
<b>Next steps</b>	<ul style="list-style-type: none"> <li>➤ Work with the chamber of commerce to try and get a list of employers who hire/will hire youth.</li> <li>➤ Need to start thinking about ways to screen youth (e.g., job readiness, basic soft skills needed) before connecting them to employers that are willing to hire youth.</li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Juarez will give update on list at the next meeting.</li> </ul>
<b>Adjourn and Next Meeting</b>	Next meeting was <i>scheduled</i> for <b>Friday, Feb. 29, 3-4 pm at NCAC, 621 Mainstream Drive, Suite 210, Nashville, TN.</b>	<ul style="list-style-type: none"> <li>• Follow up with Ellen for next meeting availability at NCAC.</li> </ul>