

**Nashville Community Coalition for Youth Safety (NCCYS)  
Employment, Training and Job Placement Work Group Meeting**

Friday, October 26, 2007; 3-4 PM

Nashville Career Advancement Center

621 Mainstream Drive, Suite 210, Nashville, TN

**MINUTES**

**Present:** Yvonne Joosten, Vicente Samaniego, Paul Juarez, Eric Tesdahl, Anthony Camorata, Brenda Scott, and and C. Pat Sharpe.

**Meeting Opened:** 3:00 pm

**Meeting Adjourned:** 4:00 pm

**Chairing:** Dr. Paul Juarez

Agenda	Discussion	Outcome
<b>Welcome</b>	Dr. Paul Juarez	Members briefly introduced themselves
<b>Updates- short term wins and discussion at the coalition meeting.</b>	<ul style="list-style-type: none"> <li>➤ We briefly discussed some of the short term wins and the great progress that has been done to accomplish them. Ellen had been working with an intern from Oasis, who had developed and list of existing programs and called them to verify contact information.</li> <li>➤ Jane has been working to get the “Safe Place” survey questions completed and getting IRB approval through Metro School in conjunction with Dr. Nation’s project.</li> </ul>	<ul style="list-style-type: none"> <li>• We will continue to update the list of local programs that provide job training and placement services to youth and incorporate NCAC’s list of existing program.</li> <li>• Follow up with Jane about IRB approvals.</li> </ul>
<b>Barriers to Employment Survey</b>	<ul style="list-style-type: none"> <li>➤ There was a brief discussion about the revised Safe Place Survey from our previous meeting (passed at to members for review).</li> <li>➤ After carefully reviewing all questions, further changes were made by members including: suggested changes on the wording of some questions, the order of the questions, and adding some about mentoring to have at least 2 questions from each work group.</li> <li>➤ There was a brief discussion about administering the questions and update of the IRB approval from Metro Schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Update Jane about suggested changes to the Safe Place Assessment Survey based on work group discussion.</li> <li>• Jane will look into what needs to be done with IRB from Metro Schools.</li> <li>• The revised questions will be brought to the next work group meeting.</li> </ul>
<b>Web-based interface of Job Placement/ readiness programs in Nashville, TN</b>	<ul style="list-style-type: none"> <li>➤ After reviewing the <b>Job Placement Needs and Community Resources Matrix</b> (passed out to member), it was decided that the best way to get the word out about programs to service providers and youth was to develop at <i>web-based interface</i> that would include everything from job placement/ internships/ workshops (with breakdowns/queries of work readiness, skill training, and career exploitation), to safe places and mentoring programs in Nashville.</li> </ul>	<ul style="list-style-type: none"> <li>• All members of the work group will begin to search for other current Job Placement/readiness programs in Nashville to compile, add to the resource matrix, and put on website as resource.</li> </ul>

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<b>Web-based interface of Job Placement/readiness programs in Nashville, TN. (cont.)</b>	<p>➤ There was some caution about the cost to create and maintain this type of service, based on previous work done by Dewayne Holman from Nashville Prevention Partnership. We then briefly spoke about a possible partnership with United Way of Nashville, who currently funds a comprehensive call-in and web-based information and referral service called the 2-1-1, which is being spearheaded by Family and Children’s Services We also discussed ways to get this information via paper-based (e.g., small booklet) to other “small” non-profit agencies/schools that don’t always have access to the internet.</p>	<ul style="list-style-type: none"> <li>• Vicente will contact the 2-1-1 person at United Way – Doug Flugel and Leah Smith of Family and Children’s Services to begin discussing a possible collaboration for our web-based interface project.</li> </ul>
<b>Next Meeting</b>	Next meeting was <i>scheduled</i> for <b>Friday, Nov. 30, 3-4 pm at NCAC, 621 Mainstream Drive, Suite 210, Nashville, TN.</b>	<ul style="list-style-type: none"> <li>• Follow up with Ellen for next meeting availability at NCAC.</li> </ul>