

**Nashville Community Coalition for Youth Safety (NCCYS)
Employment, Training and Job Placement Work Group Meeting**

Wednesday, October 3, 2007; 3-4 PM

Nashville Career Advancement Center

621 Mainstream Drive, Suite 210, Nashville, TN

MINUTES

Present: Ellen Zinkiewicz, Vicente Samaniego, Paul Juarez, Jane Fleishman, and Daniel Smith.

Meeting Opened: 3:00 pm

Meeting Adjourned: 4:00 pm

Chairing: Ellen Zinkiewicz

Agenda	Discussion	Outcome
Welcome	Ellen Zinkiewicz	Members briefly introduced themselves
Updates- Drop Out Summit, short term wins.	<ul style="list-style-type: none"> ➤ There was a brief discussion and update about the drop out summit; Alignment Nashville got funded and there will be follow up meetings for the planning of the regional event, which will focus on drop out prevention, rather than the problem itself. ➤ We briefly discussed some of the short term wins and the great progress that has been done to accomplish them. Ellen had been working with an intern from Oasis, who had developed and list of exiting programs and called them to verify contact information 	<ul style="list-style-type: none"> • Vicente will look at the list of existing program developed by the NCAC office and try to compile others not listed. • May want to follow up with Alignment Nashville to help with the coordination of services job/educational readiness programs in Metro Schools.
Barriers to Employment Survey	<ul style="list-style-type: none"> ➤ Ellen and Brenda Scott met with Youth United from Oasis Center and developed questions based on input received by the youth regarding barriers to getting a job. ➤ The questions developed w/ youth input were compared to the questions from the Safe Place Assessment Survey; after carefully reviewing all questions, some questions from the survey were deleted, others were added, and edits were made to some. ➤ There was a brief discussion about administering the questions and possible need for IRB approval from Metro Schools. 	<ul style="list-style-type: none"> • Jane will make changes to the Safe Place Assessment Survey based on questions received from youth and work group discussion. • Jane will look into what needs to be done with IRB from Metro Schools. • The revised questions will be brought to the next work group meeting.
Community Capacity - Job Prep. For Youth	<ul style="list-style-type: none"> ➤ There was a brief discussion about our community's capacity for pre-job training based on: a. <i>work readiness</i> (e.g., interviewing), b. <i>skill training</i> (e.g., internship), and c. <i>career exploitation</i> and the input received from our youth about why they're not getting jobs. 	<ul style="list-style-type: none"> • Jane will add work group questions about jobs to the survey questions.

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Next steps to start thinking about	<ul style="list-style-type: none"> ➤ There was a brief discussion about the coalition meeting update presentation and things that we wanted to include that might spur feedback from the coalition. ➤ We also spoke about possible policy work that could come out of the work being done by the work group; other things mentioned included AVID, college access (bob obrada), Service Learning for new adults, exploration, mentoring (Ms. Cooper or Sue Fuller from TSU), LISK, and looking at small community grants. ➤ We briefly discussed the possibility of meeting w/Howard Gentry (re: foundation, chamber of commerce) but it was decided that we needed to think through what we want out of a collaboration w/ a clear plan and outcomes before meeting. 	<ul style="list-style-type: none"> • Begin to start thinking about policy work that can be done, public/private partnerships, and other resources for youth (e.g., ed. readiness, trainings).
Next Meeting	Next meeting was <i>scheduled</i> for Friday, Oct. 26, 3-4 pm at NCAC, 621 Mainstream Drive, Suite 210, Nashville, TN.	