

**Nashville Community Coalition for Youth Safety (NCCYS)
Employment, Training and Job Placement Work Group Meeting**

Friday, November 30, 2007; 3-4 PM
Nashville Career Advancement Center
621 Mainstream Drive, Suite 210, Nashville, TN
MINUTES

Present: Ellen Zinkiewicz, Vicente Samaniego, Jane Fleishman, 2 Grad Students from Vanderbilt, and Brenda Scott.

Meeting Opened: 3:00 pm

Meeting Adjourned: 4:00 pm

Chairing: Ellen Zinkiewicz

Agenda	Discussion	Outcome
Welcome	Ellen Zinkiewicz	Members briefly introduced themselves
Updates- short term wins and discussion on Operation Graduation and Beyond	<ul style="list-style-type: none"> ➤ We briefly discussed some of the short term wins, progress that has been done, and working on developing a youth-friendly employer bank with the help of an intern. ➤ Ellen also spoke about Operation Graduation and Beyond; the focus has shifted away from drop out and more towards graduation. The key themes for the summit are: personal safety, parental support, academic success, and students w/ poor choices. ➤ There was a brief discussion on the <i>web-based interface</i>, its use, and how to utilize it; the tool would include everything from job placement/ internships/ workshops (with breakdowns/queries of work readiness, skill training, and career exploitation). 	<ul style="list-style-type: none"> • We will continue to update the list look of existing program developed by the NCAC office and follow up with Jane about IRB approvals. • Ellen will give us an update on the next planning meeting for Operation Graduation and Beyond.
Barriers to Employment Survey	<ul style="list-style-type: none"> ➤ There was a brief discussion about the revised Safe Place Survey from our previous meeting (passed out to members for review). ➤ Jane gave a brief update on the “Safe Place” survey questions, administrating the questions, and getting IRB approval through Metro School in conjunction with Dr. Nation’s project. 	<ul style="list-style-type: none"> • Jane will look into what needs to be done with IRB from Metro Schools. • An update on the questions will be brought to the next work group meeting.
Other announcements	<ul style="list-style-type: none"> ➤ Vicente gave a brief update on the new grant proposal from CDC-Community level intervention; the summary page was passed out. 	<ul style="list-style-type: none"> • Vicente will send out an email about the meeting to discuss the CDC grant.
Next Meeting	Next meeting was <i>scheduled</i> for Friday, Jan. 25, 2008, 3-4 pm at NCAC, 621 Mainstream Drive, Suite 210, Nashville, TN.	