

**Nashville Community Coalition for Youth Safety (NCCYS)
Employment, Training and Job Placement Work Group Meeting**

Friday, August 24, 2007; 2-3 PM

Nashville Career Advancement Center

621 Mainstream Drive, Suite 210, Nashville, TN

MINUTES

Present: Ellen Zinkiewicz, Vicente Samaniego, Brenda Scott, Jane Fleishman, Yvonne Joosten, and Donna Humbert.

Meeting Opened: 2:00 pm

Meeting Adjourned: 3:00 pm

Chairing: Ellen Zinkiewicz

Agenda	Discussion	Outcome
Welcome	Ellen Zinkiewicz	Members briefly introduced themselves
Meeting Discussion overview	<ul style="list-style-type: none"> ➤ There was a brief discussion and update from the last meeting about short-term wins and what we need to move forward. ➤ We briefly discussed some of the input received from the last coalition meeting about connecting youth to current/available job opportunities and/or skills needed to attain jobs. 	<ul style="list-style-type: none"> • Yvonne will follow up with Marsha regarding summer interns.
Drop Out Summit RFA (America's Promise)	<ul style="list-style-type: none"> ➤ Alignment Nashville is expected to take the lead on the RFA. Rev. Williams and Ellen will attend next RFA meeting. ➤ Governor's office is expected to get involved- looking at what employers want when looking for youth workers, (e.g., basic skills). 	<ul style="list-style-type: none"> • Follow up with AN on process for getting involved.
Short Term Wins- Update and Next Steps	<ul style="list-style-type: none"> ➤ Define community's capacity for pre-job training for youth and existing program for pre-employment work; may need to break this down to: a. <i>work readiness</i> (e.g., interviewing), b. <i>skill training</i> (e.g., internship), and c. <i>career exploitation</i>. ➤ Paper Survey with pilot test on focus group- we will ask youth why they're not getting jobs and what are the barriers (youth council). Looking at age groups: 14-16, 17-18, and 19+; mainly HS students, incorporate 3-5 questions in the survey. 	<ul style="list-style-type: none"> • Jane will contact Susan Shaw to add work group questions about jobs to the survey questions. • Contact Brandon Hill regarding piloting the questions w/youth council. • NCAC will follow up with Jane regarding student who will help with making calls/internship.
Next Meeting	Next meeting was <i>scheduled</i> for Friday, Sept 21, 3-4 pm at NCAC, 621 Mainstream Drive, Suite 210, Nashville, TN.	