

**Nashville Community Coalition for Youth Safety (NCCYS)**  
**Mentoring Work Group Meeting**  
**Friday, September 14, 2007; 1-2 pm**  
**IMF Peniel Initiative Office**  
**1219 9th Ave. North, Nashville, TN**  
**MINUTES**

**Present:** Paul Juarez, Rev. Neely Williams, Vicente Samaniego, Alisha Henley, Cesar Muedas, Erin Gaines.

**Meeting Opened:** 1:00 pm

**Meeting Adjourned:** 2:15 pm

**Chairing:** Rev. Neely Williams

Agenda Items	Discussion	Outcome
<b>Welcome</b>	Rev. Williams	Members briefly introduced themselves
<b>Overview and approval of revised wins- follow up discussion from previous meeting</b>	<p>➤ We briefly went over the revised short term wins based on our discussion from the previous meeting and decided to move forward with the identified wins.</p> <ol style="list-style-type: none"> <li>1. <i>Identify successful mentoring programs &amp; their recruitment components.</i></li> <li>2. <i>Create a marketing campaign to attract mentors on multiple levels.</i></li> <li>3. <i>Act as liaisons to “safe places” committee.</i></li> <li>4. <i>Create a manual on “Mentor Recruitment and Retention”</i></li> </ol> <p>➤ We discussed some of the new funding from the Dept. of Education that was recently given to local agencies (Big Brother Big Sisters) and their interest in wanting to get involved in our work.</p> <p>➤ There was a brief discussion about the development of a conceptual model across group works that will help connect services &amp; needs.</p> <p>➤ The work group spoke about developing <i>guidelines</i> for identifying “what is a mentor?” and differentiating between the different types of mentoring programs currently available (e.g., peer-to-peer, individual, group, social support network) and crating clarity in the expectations of the mentees and/or mentors.</p> <p>➤ There was some discussion about identifying agencies that would be willing to do an assessment (e.g., individual child assessment and/or observational assessment) with lessons learned and a development of a guide for mentors-mentees; using TSU students to help with this.</p>	<ul style="list-style-type: none"> <li>• Vicente will follow up with Big Brother Big Sisters to set up a meeting, learn more about their new initiative, and invite them to our next meeting.</li> <li>• Vicente will start working on the conceptual model and present it to the other work groups to find a link.</li> <li>• Vicente will begin to search for current mentoring programs in Nashville to compile, create a list, and put on website as resource.</li> </ul>

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<b>Begin process of identifying mentoring programs</b>	<ul style="list-style-type: none"> <li>➤ We began our discussion by looking at ways to identify successful mentoring programs &amp; their recruitment components in Nashville area in order to address some of the short term wins.</li> <li>➤ After further discussion, it became evident that we needed to go beyond current mentoring programs and begin to think about mentoring programs that would be willing to act as “agents” or locations where youth can go to find mentors.</li> <li>➤ There was also discussion about identifying mentoring programs that would be willing to participate in a “pilot” project, which would require the agency to agree to do an “assessment” of the program in order to help identify current needs for the program and of the youth that would utilize the program.</li> </ul>	<ul style="list-style-type: none"> <li>• Vicente will begin working on creating a link on the NUPACE website for the mentoring work group, which will contain resources for mentoring programs (e.g., research on mentoring, forms, manuals, assessments) and allow for a filter of mentoring program to meet the needs of various agencies and/or individuals looking for programs.</li> <li>• Alisha will look into types of assessments we can use for the pilot project based on identified agencies.</li> </ul>
<b>Start thinking about marketing campaign to attract mentors</b>	<ul style="list-style-type: none"> <li>➤ After reviewing the marketing plan outlined by members, there was a brief discussion about refining it to meet the “new” needs of the work group and begin thinking about ways to attract mentors as we begin discussion to develop a recruitment and retention manual.</li> <li>➤ There was a follow up discussion about possible training for mentors to “<i>enhancing current skills</i>” and the best approach to take as we move forward with our short term wins.</li> <li>➤ We spoke about looking at current resources on best practices and making available via the mentoring link on the NUPACE website for partners and other “start up” agencies that would like to know how to get started with a mentoring program.</li> </ul>	<ul style="list-style-type: none"> <li>• Start thinking about hosting a mentor-mentee event to get them connected.</li> <li>• Vicente will try to see how creating a “triage” of mentor programs can be linked to the community response system/conceptual model being utilized across work groups.</li> </ul>
<b>Adjourn &amp; next meeting</b>	Next meeting was <i>scheduled</i> for <b>Friday, Oct. 26, 2007, 1-2 pm at IMF Peniel Initiative Office, 1219 9th Ave. North., Nashville, TN</b>	