Fax to 327-6642
For information, contact:
Dremund Powell
327-6548, dpowell@mmc.edu

LABORATORY CLOSE OUT CERTIFICATION

Department: _____

Lab Location: Bldg. _____ Room(s) _____

Contact Person for Lab/Dept.: _____
Phone Number: _____

Date Ready for Final Survey: _____

In preparation to vacate the above lab(s), I certify that:

- All biological materials have been transferred to my new lab or another Meharry investigator or disposed of appropriately.
- Any biological safety cabinets in my lab(s) have been evaluated by the EH&S and suggested decontamination protocols were followed whether it was moved or not.
- All radioactive materials have been identified, transferred to another PI, moved to a new location, or turned over the to the Radiation Safety Officer for disposal.
- All chemicals have been transferred to another researcher, moved to a new location, or have been identified, tagged and turned over to the EH&S.
- All remaining surfaces in the lab(s) have been disinfected, cleaned or decontaminated to assure that no biological, chemical or radioactive contamination remains.
- All equipment with internal radioactive sources has been removed, so that the equipment can be discarded.
- All sharps have been removed from the lab(s).
- No lead shielding remains.
- No compressed gas cylinders or liquefied gases remain in the lab.
- Any fume hoods in which perchloric acid has ever been used have been identified to the EH&S for evaluation.
- All hazardous materials (biological materials, chemicals, radioactive materials) to be transferred to a site other than Meharry and/or transported on public highways have been packaged, labeled, documented, and shipped by trained personnel and in accordance with U.S. Department of Transportation and other applicable regulations and the EH&S has been notified of the transfer.

Signatures:

_____
Principal Investigator Date Phone #

_____
Department Chair or Designee Date Phone #